

Carpet Cleaning

Reference Number MS102

July 2020

Equipment

- Carpet Cleaning Machine
- Carpet Machine Waste Hose
- Carpet Machine Pressure Hose
 - Carpet Machine Wand
 - Hand/Stair tool
 - 2 x 20 Litre Water Bottles
- 2 x Blue Clean Water Buckets
- 2 Red Waste Water Buckets
 - Carpet scraper
 - Furniture Foils
 - Numatic Vacuum
 - Spray Bottle
 - Overshoes

Chemicals

- Prochem Extraction Plus
 - Carpet Deodoriser
 - Machine De-foamer

Chemicals to carry for use when needed

Soval Spotter
Carpet Pre-spray
Prochem Power Burst
Urine Neutriliser
Chewing Gum Remover

PPE

Gloves Knee pads
Steel toe cap work boots
Protective glasses (where needed)

1 Carry out risk assessment, and ensure you have all safety data COSHH's to hand. Ensure you are familiar with the safety information. Once the area is clear of furniture, check the floor for any damage e.g tears, lifts holes, rips or any imperfection, if there is any damage take pictures and inform the customer prior to starting work.

2 Ensure the work area is clear. Capitol are not responsible for moving large units such as cupboards, chest of draws or heavy items. Capitol are not responsible or permitted to move lightstock e.g., phones, iPads or personal belongings. Capitol will move sofas, beds, tables and chairs where necessary to clean behind or under and then move them back to original position. Use PPE if necessary.

3 Vacuum entire work area thoroughly using Numatic Vacuum. Set up carpet cleaning machine outside. Fill the machine with water and add Prochem Extraction plus as per insructions on the bottle. Add defoamer to waste tank using **red** bucket. Take the wand and hoses into the property, being cautious of walls and possessions, and then connect other end to the machine outside.

4 Turn the machine pump, vacuum 1, vacuum 2, and 600w heater on. Put your overshoes on at the door to protect the customers carpets once you start cleaning. Choose your starting area and the route you will work. Try to start at the furthest point and work backwards out of room.

5 Pre-spray the area of the carpet you are working on in a back and forth motion. Extract the water out of the carpet in a systematic way. Go back over the same area spraying solution in the carpet and extract the dirty water. Do this until all dirt is removed. If there are any stubborn stains use Soval Spotter as per the instructions on the bottle. Be aware, not all stains will come out.

6 Once all water is extracted the carpets should be clean and only sightly damp. Now spray the carpets with carpet deodoriser as per the instructions on the bottle. Put back any furniture that **YOU** have moved, ensuring furniture foils are placed under legs and feet. Advise the customer that a good airflow will dry the carpets faster. Load all equipment on to the van.